

General Description

Mission and Vision:

Mount Horeb Christian School (MHCS) is seeking a candidate who would like to become a part of a team of teachers who prayerfully and skillfully develop students' attitudes, skills, and subject competencies that will contribute to their spiritual development as mature, able, and responsible Christians.

Evaluation:

Performance will be evaluated per provisions of the Mount Horeb Christian School Board's policy on evaluating professional personnel and this job description.

Spiritual Expectations

Our Teacher shall be a mature, sincere Christ follower who feels called by God to the teaching profession. We seek confirmation from our candidates that they:

- Have received Jesus Christ as their personal Savior.
- Believe that the Bible is God's Word and standard for faith and daily living.
- Agree with the MHCS Statement of Faith and MHCS' Christian philosophy of education.
- Have established a church home in the area, which has a Statement of Faith in significant agreement with MHCS's Statement of Faith and remains faithful in service and attendance.
- Strive to be a Christian role model in attitude, speech, and actions toward others, which includes a commitment to God's Biblical standards for sexual conduct (Luke 6:40).
- Have the spiritual maturity, academic ability, and personal leadership qualities to "train up a child in the way he should go" (Prov. 22:6) and promote the spiritual development of a child through Scripture study and memorization, prayer, witnessing, and unity in the Body of Christ.

Qualifications

Our Teacher shall meet the minimum qualifications for the job:

- Shows evidence of Christian maturity.
- Strong grasp of the essence of Christian education and in agreement with MHCS's Statement of Faith and the school's Christian philosophy of education.
- Meets the State requirements and qualifications for teachers: Holds a bachelor's degree from an accredited college or university.
- Holds or is eligible to obtain an Association of Christian School International (ACSI) teaching certification.

Core Essentials

Our teacher shall reflect the purpose of the school, which is to honor Christ in every class and every activity, such as:

- Agreement and acceptance of expectations of teachers, as outlined in the school's Staff Handbook.
- Keeping required ACSI and/or Wisconsin State certifications current.
- Integrating a Biblical worldview and leading students to realize their self-worth in Christ.
- Using the State of Wisconsin standards as Benchmarks.

- Placing his/her teaching ministry ahead of other jobs or volunteer activities.
- Maintaining a personal appearance that agrees with school policy.
- Using acceptable English in written and oral communication; speaking with clear articulation.
- Respectfully submitting and being loyal to constituted authority.
- Notifying the administration of any policy they are unable to support.
- Demonstrating the character qualities of enthusiasm, courtesy, flexibility, integrity, gratitude, kindness, self-control, perseverance, and punctuality.

Essential Functions

Our teacher shall cooperate with the Board of Elders, Campus Advisory Committee, and administration in implementing all policies, procedures, and directives governing the operation of the school by:

- Utilizing valid teaching techniques to teach classes as assigned, following prescribed scope and sequence, and planning a program of study that meets students' individual needs, interests, and abilities while achieving curriculum goals within the framework of the school's philosophy.
- Assessing students' learning regularly, keeping students, parents, and the administration informed of progress or deficiencies, and providing sufficient notice of failure.
- Representing MHCS favorably and professionally to the school's constituency and the general public.
- Following the Matthew 18 principle in dealing with conflict with students, parents, staff, and administration.
- Attending and participating in required calendar events.
- Knowing the procedures for dealing with issues of an emergency nature.
- Informing the administration promptly if unable to fulfill any assigned duty.

Supplemental Functions

Our teacher shall perform any other duties that the administration may assign, such as:

- Supervising extracurricular activities, organizations, and outings.
- Utilizing educational opportunities and evaluation processes for professional growth.
- Providing input and constructive recommendations for administrative and managerial functions in the school.
- Supporting the broader program of the school by attending extracurricular activities when possible.

Philosophy of Education

MHCS seeks to partner with parents in the education of children. MHCS is committed to excellence in all things, including providing a learning environment in which God's Word and His truths are integral. MHCS encourages and facilitates each student's spiritual, intellectual, physical, and social development for the child's sake, the glory of God, and the furthering of His kingdom.

MHCS Statement of Faith

Mount Horeb Christian School believes the following

The Bible:

God's Love Letter

The Bible is God's Word to all people. It was written by human authors under the supernatural guidance of the Holy Spirit. Because it was inspired by God, the Bible – as originally inscribed - is truth without any mixture of error and is completely relevant to our daily lives.

[Deuteronomy 4:1-2](#); [Psalms 119:11](#), [89](#), [105](#); [Isaiah 40:8](#); [Matthew 22:29](#); [John 5:39](#); [16:13-15](#); [17:17](#); [Romans 15:4](#); [2 Timothy 3:15-17](#); [Hebrews 1:1-2](#); [4:12](#); [1 Peter 1:25](#); [2 Peter 3:16](#)

One God:

The One and Only

God is the Creator of the Universe, the giver of life and all that is good. God reveals himself (generally) to humanity through creation, through history, at times even directly. God reveals himself (specifically) through His Scripture, through Jesus Christ, and through His Spirit engaging with our spirit.

[Deuteronomy 6:4](#); [Isaiah 61:1](#); [Matthew 28:19](#); [Mark 1:9-11](#); [Luke 1:35](#); [John 5:21-23](#); [14:10](#), [16](#); [Romans 8:9-11](#); [1 Corinthians 8:6](#); [2 Corinthians 13:14](#); [Hebrews 1:8-10](#); [James 2:19](#)

God Relates to us as Father

God is great, God is good

God is great: He is all powerful, all knowing, ever present, unchanging, completely worthy of our trust, and above all, holy. It is in Him that we live, move and exist. God is good: He is our Father. He is loving, just, compassionate, and faithful to His people and His promises.

[Exodus 3:14](#); [Numbers 23:19](#); [Leviticus 11:44-45](#); [19:2](#); [Psalm 11:4-6](#); [Malachi 3:6](#); [John 3:16](#); [4:24](#); [5:26](#); [14:1](#); [Acts 17:28](#); [Romans 3:3-4](#)

God relates to us as Savior

God takes on flesh

Jesus is the radiance of God's glory and the exact representation of His nature. He is the promised Messiah/Savior who lived a perfect life, died for the sins of the world, and rose from the dead. He defeated sin and death and provides eternal life for all who will receive Him.

[Isaiah 7:14](#); [53](#); [Matthew 1:18-23](#); [3:17](#); [8:29](#); [14:33](#); [16:16](#); [28:5-6](#); [Luke 22:70](#); [24:46-47](#); [John 1:1](#), [14](#); [3:16](#); [10:30](#); [11:25-27](#); [17:1-5](#); [Acts 1:9](#); [2:22-24](#); [7:55-56](#); [Romans 1:3-4](#); [3:23-26](#); [8:1-3](#); [10:4](#); [1 Corinthians 8:6](#); [2 Corinthians 5:19-21](#); [Gal 4:4-5](#); [Philippians 2:5-11](#); [Colossians 1:15](#); [2:9](#); [1 Timothy 2:5-6](#); [3:16](#); [Hebrews 1:3](#)

God relates to us as Holy Spirit

God is always present

His presence assures us of our relationship with Christ. He guides believers into all truth and exalts Christ. He convicts people of their sin, God's righteousness, and the coming judgment. He comforts us, encourages us, gives us spiritual gifts, and makes us more like Christ.

[Genesis 1:2](#); [Psalms 51:11](#); [139:7 ff.](#); [Isaiah 61:1-3](#); [Joel 2:28-32](#); [Mark 1:10](#); [Luke 1:35](#); [4:1](#);

[11:13](#); [12:12](#); [John 15:26](#); [16:7-14](#); [Acts 1:8](#); [2:1-4](#); [13:2](#); [Romans 8:9-11](#), [14-16](#), [26-27](#); [1 Corinthians 3:16](#); [Ephesians 1:13-14](#); [2 Peter 1:21](#); [Revelation 22:17](#)

Eternity:

Forever

All people will be judged. Each person will either be eternally separated from God by sin or united with God through forgiveness and salvation. Those of persevering faith are promised a place in Heaven with God and His people. Those who have rejected God's grace and mercies will perish.

[John 3:16](#), [36](#); [Romans 6:23](#); [1 John 2:25](#); [5:11-13](#); [Revelation 20:15](#)

Humankind:

God's image bearers

Humans were made in the image of God. People were created to have fellowship with God but became separated in that relationship through sinful disobedience. As a result, people cannot attain a right relationship with God through their own effort, but God has provided a way of redemption (See Salvation). Every human is uniquely created, possesses dignity, and is worthy of respect and Christian love.

[Genesis 1:26-30](#); [2:7](#), [18-22](#); [3](#); [Psalms 8:3-6](#); [32:1-5](#); [51:5](#); [Isaiah 6:5](#); [Jeremiah 17:5](#); [Acts 17:26-31](#); [Romans 1:19-32](#); [3:10-18](#), [23](#); [5:6](#); [6:6](#); [7:14-25](#); [1 Corinthians 1:21-31](#); [15:19](#), [21-22](#); [Ephesians 2](#); [Colossians 1:21-22](#); [3:9-11](#)

Salvation:

God's redemptive plan

The death and resurrection of Jesus Christ provides the way of salvation. As promised throughout the Jewish Scriptures and foreshadowed throughout history, God came into our world – in the person of Jesus – to provide forgiveness of sin and eternal life to any and all who would receive Him. Salvation occurs when people acknowledge their sin and place their faith in Jesus as their Savior. Salvation cannot be earned through personal effort and goodness; rather salvation is a gift from God given to those who will trust in Him.

[Isaiah 1:18](#); [53:5-6](#); [55:7](#); [Matthew 1:21](#); [27:22-66](#), [28:1-6](#); [Luke 1:68-69](#); [2:28-32](#); [John 1:12](#); [3:16](#), [36](#); [5:24](#); [Acts 2:21](#); [4:12](#); [16:30-31](#); [Romans 1:16-18](#); [3:23-25](#); [5:8-10](#); [6](#); [1 Corinthians 1:18](#); [2 Corinthians 5:17-20](#); [Galatians 2:20](#); [3:13](#); [Ephesians 2:8-10](#); [Philippians 2:12-13](#); [Hebrews 9:24-28](#); [Revelation 3:20](#)

The Church:

God's design for community

The Church (worldwide) represents the family of God, everyone who trusts in Jesus as Lord and Savior. The Church (local) is a community of believers seeking to grow in the grace and knowledge of Jesus and striving to share the Gospel and make disciples. The Church works together in love and unity, intent on the ultimate purpose of glorifying Christ.

[Matthew 16:18-19](#); [18:15-20](#); [Acts 2:41-47](#); [5:11-14](#); [13:1-3](#); [14:23](#); [16:5](#); [20:28](#); [1 Corinthians 7:17](#); [9:13-14](#); [12](#); [Ephesians 1:22-23](#); [2:19-22](#); [3:10-12](#); [5:22-32](#); [Colossians 1:18](#); [3:15](#); [1 Timothy 4:14](#); [1 Peter 5:1-4](#); [2 Peter 3:18](#); [Revelation 21:2-3](#)

"The beliefs mentioned above represent the core doctrinal positions held by Mount Horeb Christian School. All subsequent doctrinal stances stem from – and are to be understood in light of these core beliefs. The Board of Directors possess sole discretion for determining the doctrinal and theological positions, textual interpretations, and lifestyle applications that stem from said 'beliefs' for Mount Horeb Christian School."